

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

OC-AMD Staff Notes

FROM:

EXTENSION

NO.

DATE

31 May 1984

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

D/CO

01 JUN 1984

01 JUN 1984

J

2.

DD/CO

1 JUN 1984

4 JUN 1984

J

3.

OC-EXA

4 JUN 1984

4 JUN 1984

C

4.

OC-MLS

4 JUN 1984

4 JUN 1984

J

5.

OC/OL/IMC

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

(Archives)

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OC- 9942-84

31 MAY 1984

MEMORANDUM FOR: Director of Communications

25X1 FROM:

[redacted]
Chief, Administrative Management Division, OC

25X1 SUBJECT:

OC-AMD Staff Notes - 21-25 May 1984 [redacted]

25X1 1. The next scheduled running of the KG-84 maintenance class has
25X1 been cancelled. [redacted] will be in KG-84 maintenance training during
25X1 that time-frame and no other instructors are available to teach the
25X1 course. [redacted]

2. [redacted] will be departing 1 June for a TDY [redacted]

25X1 3. Four Communications School instructors took part in an
25X1 assignments panel meeting for Class 2-84 EOD students on 24 May 1984.
25X1 Fifteen domestic assignments [redacted] and Headquarters), in addition to 13
25X1 overseas PCS assignments, were identified. An immediate TDY requirement
25X1 [redacted] was also fulfilled. Thirteen out of a class of 41 remain
25X1 presently unassigned. [redacted]

25X1 5. The Director of Communications, C/Administrative Management
25X1 Division (AMD), and four AMD Officers were given a briefing on Criterion
25X1 Referenced Instruction (CRI) at the Xerox Training Center in Leesburg on
25X1 25 May. [redacted]

25X1 WARNING NOTICE - INTELLIGENCE
SOURCES OR METHODS INVOLVED

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25X1 SUBJECT: OC-AMD Staff Notes - 21-25 May 1984

25X1 8. During the week, Panel D experienced no gains and no losses. The Panel is currently 32 employees over authorized ceiling. These figures include the 114 EOD students that are not yet in a production status or available for assignment.

25X1 9. AMD has devised a list of questions to be used by the foreign field in applying for Standby Duty Pay for specific posts. Once these questions are reviewed by and discussed with OP/PMCD, a cable will be sent to each Area Headquarters for their information and comments. Then, and based on the field's reaction, these questions will provide the basis for a future Office Notice on the subject.

25X1 10. one of the OC participants operation, was presented with a \$1,000 Exceptional Accomplishment Award and a Certificate of Distinction at the Director of Communications' weekly staff meeting, 23 May 1984.

25X1 11. Thirteen Summer Only employees have reported to OC so far this year. A total of 33 are expected by mid-June. Please note that these employees are only cleared to the SECRET level, which places certain restrictions on their use.

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